

**MUNICIPALITY OF LEOLA  
LEOLA, SOUTH DAKOTA  
AUDIT REPORT  
FOR THE YEAR THEN ENDED  
DECEMBER 31, 2023**

**MUNICIPALITY OF LEOLA**  
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# CAHILL BAUER & ASSOCIATES, LLC

CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS

## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

### INDEPENDENT AUDITOR'S REPORT

Municipal Council  
Municipality of Leola  
Leola, South Dakota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the modified cash basis financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Municipality of Leola, South Dakota, (Municipality) as of December 31, 2023 and for the year then ended and the related notes to the financial statements, which collectively comprises the Municipality's basic financial statements and have issued our report thereon dated July 10, 2024, which was adverse on the aggregate discretely presented component units because the financial statements do not include financial data for the Municipality's legally separate component unit.

#### **Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Municipality's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control. Accordingly, we do not express an opinion on the effectiveness of the Municipality's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Municipality's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying Schedule of Current Audit Findings, as items 2023-001, 2023-002, 2023-003, 2023-004, 2023-005, and 2023-006 to be material weaknesses.

*Jason W. Bauer, CPA, CGMA, PFS • [bauer@cahillbauer.com](mailto:bauer@cahillbauer.com)*

## **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Municipality's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, and contracts, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Municipality's Response to Findings**

Government Auditing Standards requires the auditor to perform limited procedures on the Municipality's response to the findings identified in our audit. The Municipality's responses to the findings identified in our audit are described in the accompanying Schedule of Current Audit Findings. The Municipality's response was not subjected to the auditing procedures applied in the audit of the financial statements and accordingly, we express no opinion on it.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Municipality's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose. As required by South Dakota Codified Law 4-11-11, this report is a matter of public record and its distribution is not limited.

*Caill Bawon*

Mobridge, South Dakota

July 10, 2024

**MUNICIPALITY OF LEOLA  
SCHEDULE OF PRIOR AND CURRENT AUDIT FINDINGS  
DECEMBER 31, 2023**

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**PRIOR OTHER AUDIT FINDINGS**

**Finding 2022-001**

The Municipality has an inadequate listing of fixed asset records. This finding has been corrected.

**Finding 2022-002**

A lack of proper segregation of duties existed for the revenue function resulting in decreased reliability of reported financial data and increased potential for the loss public assets. The finding continues to exist, see 2023-001.

**Finding 2022-003**

The Municipality does not have an internal control system designed to provide for the preparation of the annual financial statements being audited, including required footnotes and disclosures, in accordance with other comprehensive basis of accounting - modified cash basis. As auditors, we were requested to draft the financial statements. This finding continues to exist, see 2023-002.

**Finding 2022-004**

The Municipality lacks an internal controls system to ensure that all material adjustments have been completed. This finding continues to exist, see 2023-003.

**Finding 2022-005**

The Municipality's internal control system did not ensure that all payroll taxes were submitted electronically as required on a timely basis. The Municipality incurred several months of late remittances of the SDRS contributions for employees. This finding continues to exist, see 2023-004.

**Finding 2022-006**

The Municipality's annual appropriation ordinance for the ensuing fiscal year appropriated sums of money in excess of the expenses and liabilities of the municipality for the ensuing fiscal year in the general fund. This finding continues to exist, see 2023-005.

**MUNICIPALITY OF LEOLA  
SCHEDULE OF PRIOR AND CURRENT AUDIT FINDINGS  
DECEMBER 31, 2023**

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**CURRENT AUDIT FINDINGS**

**Internal Control-Related Findings - Material Weaknesses**

**Finding 2023-001**

**Criteria**

To obtain adequate internal control over cash management, the duties of collecting and handling of cash must be segregated from the recording of cash transactions. The duties of preparing, mailing or otherwise distributing checks should be segregated from the recording process.

**Condition Found**

A lack of proper segregation of duties existed for the duties for cash, equity, revenue, expenditures and the payroll functions resulting in decreased reliability of reported financial data and increased potential for the loss of public assets. This lack of segregation of duties has a direct effect on the cash management of the Municipality.

**Identification of Repeat Finding**

This is the sixth consecutive audit report in which this finding has appeared.

**Cause/Effect**

The Municipality of Leola, has a limited number of employees who prepare all records for cash, revenues, equity, expenditures and payroll. This lack of segregation of duties could result in inaccurate financial statement and/or misappropriations of funds.

**Recommendation**

We recommend that Municipality officials be cognizant of this lack of segregation of duties for revenues and attempt to provide compensating internal controls whenever and wherever possible and practical.

**Views of Responsible Officials and Planned Corrective Action**

The Municipality finance officer, Sondra Waltman, is the contact person responsible for the corrective action plan for this comment. The Municipality agrees with this finding and is willing to accept the risk. The Municipality is continuing its work on correcting this deficiency and implementing compensating controls where possible and practical.

**MUNICIPALITY OF LEOLA  
SCHEDULE OF PRIOR AND CURRENT AUDIT FINDINGS  
DECEMBER 31, 2023**

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**Finding 2023-002**

**Criteria**

An organization's internal control structure should provide for the preparation of financial statements in accordance with other comprehensive basis of accounting - modified cash basis.

**Condition Found**

The Municipality does not have an internal control system designed to provide for the preparation of the annual financial statements being audited, including required footnotes and disclosures, in accordance with other comprehensive basis of accounting - modified cash basis. As auditors, we were requested to draft the financial statements.

**Identification of Repeat Finding**

This is the sixth consecutive audit report in which this finding has appeared.

**Cause/Effect**

This condition may affect the Municipality's ability to record, process, summarize and report financial data consistent with the assertions of management in the financial statements.

**Recommendation**

It is the responsibility of management and those charged with governance to make the decision whether to accept the degree of risk associated with this condition because of cost or other considerations.

**Views of Responsible Officials and Planned Corrective Action**

The Municipality's finance officer, Sondra Waltman, is the contact person responsible for the corrective action plan for this comment. The Municipality is continuing its work on correcting this deficiency.



**MUNICIPALITY OF LEOLA  
SCHEDULE OF PRIOR AND CURRENT AUDIT FINDINGS  
DECEMBER 31, 2023**

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**Finding 2023-003**

**Criteria**

An organization's internal control structure should provide for the recording of all necessary material adjustments in order to ensure that the accounting records are in accordance with other comprehensive basis of accounting - modified cash basis.

**Condition Found**

During the course of our engagement, we proposed material audit adjustments that would not have been identified as a result of the Municipality's existing internal controls, and therefore could have resulted in a material misstatement of the Municipality's financial statements.

**Identification of Repeat Finding**

This is the sixth consecutive audit report in which this finding has appeared.

**Cause/Effect**

This condition may affect the Municipality's ability to record, process, summarize and report financial statement data consistent with the assertions of management in the financial statements.

**Recommendation**

It is the responsibility of management and those charged with governance to make the decision whether to accept the degree of risk associated with this condition because of the cost of other considerations.

**Views of Responsible Officials and Planned Corrective Action**

The Municipality's finance officer, Sondra Waltman, is the contact person responsible for the corrective action plan for this comment. The Municipality of Leola is continuing its work in correcting this deficiency.

**MUNICIPALITY OF LEOLA  
SCHEDULE OF PRIOR AND CURRENT AUDIT FINDINGS  
DECEMBER 31, 2023**

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**Finding 2023-004**

**Criteria**

An organization's internal control structure should provide for the maintenance and timely filing of payroll taxes and related payroll liabilities, as well as requiring completion and maintenance of proper employee personnel files and related forms.

**Condition Found**

The Municipality's internal control system did not ensure that all payroll taxes were submitted electronically as required on a timely basis. The Municipality incurred several months of late remittances of the SDRS contributions for employees.

**Identification of Repeat Finding**

This is the second consecutive audit report in which this finding has appeared.

**Cause/Effect**

This condition may result in the Municipality incurring penalties and fines with the Internal Revenue Service, erroneous or late calculations of employee contributions for SD retirement system purposes, in addition to noncompliance issues regarding payroll records.

**Recommendation**

We recommend that management be more aware of payroll and related liability deadlines and as well, conducting a review of employee files to ensure that the appropriate paperwork has been retained.

**Views of Responsible Officials and Planned Corrective Action**

The Municipality's finance officer, Sondra Waltman, is the contact person responsible for the corrective action plan for this comment. The Municipality will ensure to properly monitor payroll tax and related liabilities payments as they are due, as well as reviewing employee files for forms needed for retention.

**MUNICIPALITY OF LEOLA  
SCHEDULE OF PRIOR AND CURRENT AUDIT FINDINGS  
DECEMBER 31, 2023**

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**Finding 2023-005**

**Criteria**

SDCL 9-21-2 states "The governing body of each municipality shall, no later than its first regular meeting in September of each year or within ten days thereafter, introduce the annual appropriation ordinance for the ensuing fiscal year, in which it shall appropriate the sums of money necessary to meet all lawful expenses and liabilities of the municipality. The ordinance shall specify the function and subfunction as prescribed by the Department of Legislative Audit for which the appropriations are made and the amount appropriated for each function and subfunction, which amount shall be appropriated from the proper fund. It is not necessary to appropriate revenue to be expended from an enterprise or trust and agency fund if the fund is not supported or subsidized by revenue derived from the annual appropriated tax levy. However, an annual budget for these funds shall be developed and published no later than December thirty-first of each year.

**Condition Found**

The Municipality's annual appropriation ordinance for the ensuing fiscal year appropriated sums of money in excess of the expenses and liabilities of the municipality for the ensuing fiscal year in the general fund.

**Identification of Repeat Finding**

This is the second consecutive audit report in which this finding has appeared.

**Cause/Effect**

This condition may result in the Municipality expending money in excess of its revenues and unobligated fund balance.

**Recommendation**

We recommend that management prepare a balanced budget where ensuing expenditures do not exceed revenues/unobligated fund balance.

**Views of Responsible Officials and Planned Corrective Action**

The Municipality's finance officer, Sondra Waltman, is the contact person responsible for the corrective action plan for this comment. The Municipality of Leola is continuing its work in correcting this deficiency.

**MUNICIPALITY OF LEOLA  
SCHEDULE OF PRIOR AND CURRENT AUDIT FINDINGS  
DECEMBER 31, 2023**

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**Finding 2023-006**

**Criteria**

The Municipality shall refrain from spending in excess of the amount appropriated for any purpose or any department each year except as otherwise specially provided for by statute.

**Condition Found**

The Municipality overspent amounts appropriated for the library department in the General Fund.

**Cause/Effect**

This condition resulted in spending of unappropriated funds in the General Fund.

**Recommendation**

We recommend that management monitor the budget and approve supplemental budgets if necessary.

**Views of Responsible Officials and Planned Corrective Action**

The Municipality's finance officer, Sondra Waltman, is the contact person responsible for the corrective action plan for this comment. The Municipality of Leola is continuing its work in correcting this deficiency.



# CAHILL BAUER & ASSOCIATES, LLC

CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS

## INDEPENDENT AUDITORS' REPORT

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Municipal Council  
Municipality of Leola  
Leola, South Dakota

### Report on the Audit of the Financial Statements

#### Adverse and Unmodified Opinions

We have audited the accompanying modified cash basis of accounting financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Municipality of Leola, South Dakota, as of December 31, 2023, and for the year then ended, and the related notes to the financial statements, which collectively comprises the Municipality's basic financial statements as listed in the Table of Contents.

#### *Adverse Opinion on the Aggregate Discretely Presented Component Units*

In our opinion, because of the significance of the matter discussed in the Matters Giving Rise to Adverse Opinion on the Aggregate Discretely Presented Component Units section of our report, the accompanying modified cash basis of accounting financial statements referred to above do not present fairly the respective financial position of the aggregate discretely presented component units of the Municipality of Leola, South Dakota, as of December 31, 2023, or the changes in financial position for the year then ended in accordance with the modified cash basis of accounting described in Note 1.c. to the financial statements.

#### *Unmodified Opinions on Governmental Activities, Business-Type Activities, Each Major Fund, and the Aggregate Remaining Fund Information*

In our opinion, the accompanying modified cash basis of accounting financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Municipality of Leola as of December 31, 2023, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with the modified cash basis of accounting described in Note 1.c. to the financial statements.

#### Basis for Adverse and Unmodified Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in Government Auditing Standards (Government Auditing Standards), issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Municipality and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

Jason W. Bauer, CPA, CGMA, PFS • [bauer@cabillbauer.com](mailto:bauer@cabillbauer.com)

### **Matters Giving Rise to Adverse Opinion on the Aggregate Discretely Presented Component Units**

Management has not included the aggregate discretely presented component units of the Municipality of Leola, South Dakota's, financial statements. Accounting principles generally accepted in the United States of America require the financial data for those component units to be reported with the financial data of the Municipality's primary government unless the Municipality also issues financial statements for the financial reporting entity that include the financial data for its component unit. The Municipality has not issued such reporting entity financial statements.

### **Emphasis of Matter**

As discussed in Note 1.c. of the financial statements, which describes the basis of accounting, the financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the modified cash basis of accounting described in Note 1.c.; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Municipality's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the modified cash basis of accounting financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and Government Auditing Standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and Government Auditing Standards, we:

- exercise professional judgment and maintain professional skepticism throughout the audit.
- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control. Accordingly, no such opinion is expressed.
- evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Municipality's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the modified cash basis of accounting financial statements that collectively comprise the Municipality's basic financial statements. The Budgetary Comparison Schedule, Combining Statements, Schedule of Changes in Long-Term Debt and the Pension Schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Budgetary Comparison Schedules, Combining Statements, Schedule of Changes in Long-Term Debt, and Pension Schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with Government Auditing Standards, we have also issued our report dated July 10, 2024 on our consideration of the Municipality's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Municipality's internal control over financial reporting and compliance.

*Cahiel Bauer*

Mobridge, South Dakota  
July 10, 2024

**MUNICIPALITY OF LEOLA**  
**STATEMENT OF NET POSITION - MODIFIED CASH BASIS**  
**DECEMBER 31, 2023**

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
<b>ASSETS:</b>			
Cash and cash equivalents	\$ 134,325	\$ 339,899	\$ 474,224
Restricted Assets			
Cash and cash equivalents	70,390	48,252	118,642
<b>TOTAL ASSETS</b>	<b>204,715</b>	<b>388,151</b>	<b>592,866</b>
<b>NET POSITION:</b>			
Restricted for			
Library Trust Fund	2,094	-	2,094
Revolving Loan Fund	70,390	-	70,390
Revenue Contingency Bonds	-	48,252	48,252
Unrestricted	132,231	339,899	472,130
<b>TOTAL NET POSITION</b>	<b>\$ 204,715</b>	<b>\$ 388,151</b>	<b>\$ 592,866</b>



**MUNICIPALITY OF LEOLA  
STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2023**

Functions/Programs	Program Revenues				Net (Expenses) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Governmental Activities	Primary Government		
					Business-Type Activities	Business-Type Activities	Total
<b>Primary government</b>							
Governmental activities							
General government	\$ 182,585	\$ 6,735	\$ -	\$ (175,850)	\$ -	\$ -	(175,850)
Public safety	58,333	-	-	(58,333)	-	-	(58,333)
Public works	134,240	-	30,822	(103,418)	-	-	(103,418)
Health and welfare	540	-	-	(540)	-	-	(540)
Culture and recreation	105,348	3,809	-	(101,539)	-	-	(101,539)
Conservation and development	1,028	-	-	(1,028)	-	-	(1,028)
<b>Total governmental activities</b>	<b>482,074</b>	<b>10,544</b>	<b>30,822</b>	<b>(440,708)</b>	<b>-</b>	<b>-</b>	<b>(440,708)</b>
<b>Business-type activities</b>							
Water	160,011	154,162	-	-	(5,849)	-	(5,849)
Sewer	77,089	107,561	-	-	30,472	-	30,472
<b>Total business-type activities</b>	<b>237,100</b>	<b>261,723</b>	<b>-</b>	<b>-</b>	<b>24,623</b>	<b>-</b>	<b>24,623</b>
<b>Total primary government</b>	<b>\$ 719,174</b>	<b>\$ 272,267</b>	<b>\$ 30,822</b>	<b>\$ (440,708)</b>	<b>\$ 24,623</b>	<b>\$ -</b>	<b>(416,085)</b>
<b>General Revenues</b>							
<b>Taxes</b>							
Property taxes				281,508	-	-	281,508
Sales tax				121,670	-	-	121,670
State shared revenue				5,650	-	-	5,650
Unrestricted investment earnings				3,782	-	-	3,782
Miscellaneous revenue				13,222	-	-	13,222
Transfers				(14,000)	14,000	-	-
<b>Total general revenues</b>				<b>411,832</b>	<b>14,000</b>	<b>-</b>	<b>425,832</b>
Change in net position				(28,876)	38,623	9,747	9,747
Net position - beginning				233,591	349,528	583,119	583,119
Net position - ending				<b>\$ 204,715</b>	<b>\$ 388,151</b>	<b>\$ 592,866</b>	<b>\$ 592,866</b>

The accompanying notes to the basic financial statements are an integral part of this statement.

**MUNICIPALITY OF LEOLA**  
**BALANCE SHEET - MODIFIED CASH BASIS**  
**GOVERNMENTAL FUNDS**  
**DECEMBER 31, 2023**

	General Fund	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 132,231	\$ 2,094	\$ 134,325
Restricted cash	-	70,390	70,390
<b>TOTAL ASSETS</b>	<b>132,231</b>	<b>72,484</b>	<b>204,715</b>
<b>FUND BALANCES</b>			
Restricted	-	72,484	72,484
Unassigned	132,231	-	132,231
<b>TOTAL FUND BALANCES</b>	<b>\$ 132,231</b>	<b>\$ 72,484</b>	<b>\$ 204,715</b>

**MUNICIPALITY OF LEOLA**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - MODIFIED**  
**CASH BASIS**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2023**

	Primary Government		
	General	Other	Total
	Fund	Governmental Funds	Governmental Funds
<b>REVENUES</b>			
Taxes			
General property taxes	\$ 278,835	\$ -	\$ 278,835
General sales and use taxes	121,670	-	121,670
Tax deed revenue	592	-	592
Penalties and interest on delinquent taxes	2,081	-	2,081
Licenses and permits	3,410	-	3,410
State shared revenue			
Bank franchise tax	2,667	-	2,667
Motor vehicle commercial prorata	3,376	-	3,376
Liquor tax reversion	2,983	-	2,983
Motor vehicle licenses (5%)	8,584	-	8,584
Local government highway and bridge fund	16,508	-	16,508
County shared revenue			
County road tax (25%)	2,354	-	2,354
Charges for goods and services			
Culture and recreation	3,769	-	3,769
Fines and forfeits			
Other	40	-	40
Miscellaneous revenue			
Investment earnings	3,611	171	3,782
Rentals	3,325	-	3,325
Other	4,795	7,185	11,980
Total revenues	<u>\$ 458,600</u>	<u>\$ 7,356</u>	<u>\$ 465,956</u>

**MUNICIPALITY OF LEOLA**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - MODIFIED**  
**CASH BASIS**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2023**

	Primary Government		
	General Fund	Other Governmental Funds	Total Governmental Funds
<b>EXPENDITURES</b>			
General government			
Executive	\$ 39,541	\$ -	\$ 39,541
Elections	737	-	737
Financial administration	73,133	-	73,133
Other	69,174	-	69,174
Public safety			
Police	50,400	-	50,400
Protective inspection	7,933	-	7,933
Public works			
Highways and streets	129,460	-	129,460
Sanitation	4,780	-	4,780
Health and welfare			
Health	540	-	540
Culture and recreation			
Recreation	40,029	-	40,029
Parks	44,921	-	44,921
Libraries	15,658	4,740	20,398
Conservation and development			
Economic development and assistance (Industrial development)	1,028	-	1,028
Total expenditures	<u>477,334</u>	<u>4,740</u>	<u>482,074</u>
Excess of revenue over (under) expenditures	(18,734)	2,616	(16,118)
Other financing sources (uses)			
Transfer out	(14,000)	-	(14,000)
Sale of municipal property	1,242	-	1,242
Total other financing sources	<u>(12,758)</u>	<u>-</u>	<u>(12,758)</u>
Net change in fund balances	(31,492)	2,616	(28,876)
Fund balance - beginning	<u>163,723</u>	<u>69,868</u>	<u>233,591</u>
Fund Balance - Ending	<u>\$ 132,231</u>	<u>\$ 72,484</u>	<u>\$ 204,715</u>

The accompanying notes to the basic financial statements are an integral part of this statement.

**MUNICIPALITY OF LEOLA**  
**STATEMENT OF NET POSITION - MODIFIED CASH BASIS**  
**PROPRIETARY FUNDS**  
**DECEMBER 31, 2023**

	Enterprise Funds		
	Water Fund	Sewer Fund	Totals
<b>ASSETS</b>			
Current assets			
Cash and cash equivalents	\$ 91,838	\$ 248,061	\$ 339,899
Restricted cash	-	48,252	48,252
<b>TOTAL ASSETS</b>	<b>91,838</b>	<b>296,313</b>	<b>388,151</b>
<b>NET POSITION</b>			
Restricted for			
Revenue bond contingency	-	48,252	48,252
Unrestricted	91,838	248,061	339,899
<b>TOTAL NET POSITION</b>	<b>\$ 91,838</b>	<b>\$ 296,313</b>	<b>\$ 388,151</b>

**MUNICIPALITY OF LEOLA**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION - MODIFIED**  
**CASH BASIS**  
**PROPRIETARY FUNDS**  
**FOR THE YEAR ENDED DECEMBER 31, 2023**

	Enterprise Funds		
	Water Fund	Sewer Fund	Totals
<b>OPERATING REVENUE</b>			
Charges for goods and services	\$ 154,162	\$ 107,561	\$ 261,723
Total operating revenue	<u>154,162</u>	<u>107,561</u>	<u>261,723</u>
<b>OPERATING EXPENSES</b>			
Personal services	24,439	24,355	48,794
Other current expense	18,886	3,166	22,052
Materials	104,356	1,316	105,672
Total Operating Expenses	<u>147,681</u>	<u>28,837</u>	<u>176,518</u>
Operating income (loss)	<u>6,481</u>	<u>78,724</u>	<u>85,205</u>
<b>NONOPERATING REVENUES (EXPENSES)</b>			
Debt service (principal)	(7,106)	(27,493)	(34,599)
Interest expense and fiscal charges	(5,224)	(20,759)	(25,983)
Total nonoperating revenues (expenses)	<u>(12,330)</u>	<u>(48,252)</u>	<u>(60,582)</u>
<b>INCOME (LOSS) BEFORE CONTRIBUTIONS, SPECIAL ITEMS, EXTRAORDINARY ITEMS AND TRANSFERS</b>	(5,849)	30,472	24,623
Transfers	<u>14,000</u>	<u>-</u>	<u>14,000</u>
<b>CHANGE IN NET POSITION</b>	<u>8,151</u>	<u>30,472</u>	<u>38,623</u>
<b>NET POSITION - BEGINNING</b>	<u>83,687</u>	<u>265,841</u>	<u>349,528</u>
<b>NET POSITION - ENDING</b>	<u>\$ 91,838</u>	<u>\$ 296,313</u>	<u>\$ 388,151</u>

**MUNICIPALITY OF LEOLA**  
**NOTES TO MODIFIED CASH BASIS FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2023**  
**(See Independent Auditors' Report)**

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

As discussed further in Note 1.c, these financial statements are presented on the modified cash basis of accounting. The modified cash basis of accounting differs from accounting principles generally accepted in the United States of America (GAAP). Generally accepted accounting principles include all relevant Governmental Accounting Standards Board (GASB) pronouncements.

*a. Financial Reporting Entity*

The reporting entity of the Municipality of Leola (Municipality), consists of the primary government (which includes all of the funds, organizations, institutions, agencies, departments, and offices that make up the legal entity, plus those funds for which the primary government has a fiduciary responsibility, even though those fiduciary funds may represent organizations that do not meet the criteria for inclusion in the financial reporting entity); those organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the financial reporting entity's financial statements to be misleading or incomplete.

Component units are legally separate organizations for which the elected officials of the primary government are financially accountable. The Municipality is financially accountable if its governing Board appoints a voting majority of another organization's governing body and it has the ability to impose its will on that organization, or there is a potential for that organization to provide specific financial benefits to, or impose specific financial burdens on the Municipality. The Municipality may also be financially accountable for another organization if that organization is fiscally dependent on the Municipality.

The Housing and Redevelopment Commission of the Municipality of Leola, South Dakota (Commission), is a proprietary fund-type, discretely-presented component unit. The five members of the Commission are appointed by the Mayor, with the approval of the Governing Board, for five-year, staggered terms. The Commission elects its own chairperson and recruits and employs its own management personnel and other workers. The Governing Board, though, retains the statutory authority to approve or deny or otherwise modify the Commission's plans to construct low-income housing units, or to issue debt, which gives the Governing Board the ability to impose its will on the Commission.

The Municipality has created a Housing and Redevelopment Commission under the authority of South Dakota Codified Law 11-7-7. The financial information of the component unit is available upon request from the Leola Housing and Redevelopment Commission, Leola, South Dakota.

**NOTES TO FINANCIAL STATEMENTS - Page 2**  
**(See Independent Auditors' Report)**

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*b. Basis of Presentation*

Government-wide Financial Statements

The Statement of Net Position and Statement of Activities display information about the reporting entity as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

The Statement of Activities presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the Municipality and for each function of the Municipality's governmental activities. Direct expenses and those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) charges paid by recipients of goods and services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into three major categories: governmental, proprietary, and fiduciary. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the Municipality or it meets the following criteria:

- a. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least ten percent of the corresponding total for all funds of that category or type, and;
- b. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least five percent of the corresponding total for all governmental and enterprise funds combined, or;
- c. Management has elected to classify one or more governmental or enterprise funds as major for consistency in reporting from year to year, or because of public interest in the fund's operations.

The funds of the Municipality financial reporting entity are described below within their respective fund types:

**Governmental Funds**

General Fund - The General Fund is the general operating fund of the Municipality. It is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is always a major fund.



**NOTES TO FINANCIAL STATEMENTS - Page 3**  
**(See Independent Auditors' Report)**

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Special Revenue Funds - Special revenue funds are used to account for the proceeds of specific revenue sources (other than trusts for individuals, private organizations, or other governments or for major capital projects) that are legally restricted to expenditures for specified purposes.

The Special Revenue funds are not considered major funds: Library Trust Fund and the Revolving Loan Fund. These funds are reported on the fund financial statements as "Other Governmental Funds".

**Proprietary Funds**

Enterprise Fund Types - Enterprise funds are used to report any activity for which a fee is charged to external users for goods or services. Activities are required to be reported as enterprise funds if any one of the following criteria is met. Governments should apply each of these criteria in the context of the activity's principal revenue sources.

(a) An activity is financed with debt that is secured solely by a pledge of the net revenues from fees and charges of the activity. Debt that is secured by a pledge of net revenues from fees and charges and the full faith and credit of a related primary government or component unit—even if that government is not expected to make any payments—is not payable solely from fees and charges of the activity. (Some debt may be secured, in part, by a portion of its own proceeds but should be considered as payable "solely" from the revenues of the activity.)

(b) Laws or regulations require that the activity's costs of providing services, including capital costs (such as depreciation or debt service), be recovered with fees and charges, rather than with taxes or similar revenues.

(c) The pricing policies of the activity establish fees and charges designed to recover its costs, including capital costs (such as depreciation or debt service).

Water Fund - financed primarily by user charges this fund accounts for the construction and operation of the municipal waterworks system and related facilities. (SDL 9-47-1) This is a major fund.

Sewer Fund - financed primarily by user charges this fund accounts for the construction and operation of the municipal sanitary system and related facilities. (SDL 9-48-2 ) This is a major fund.

*c. Measurement Focus and Basis of Accounting*

Measurement focus is a term used to describe "how" transactions are recorded within the various financial statements. Basis of accounting refers to "when" revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements, regardless of the measurement focus.

**NOTES TO FINANCIAL STATEMENTS - Page 4**  
**(See Independent Auditors' Report)**

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The Municipality's basis of accounting is the modified cash basis, which is a basis of accounting other than USGAAP. Under USGAAP, transactions are recorded in the accounts when revenues are earned and liabilities are incurred. Under the modified cash basis, transactions are recorded when cash is received or disbursed.

**Measurement Focus**

Government-wide Financial Statements

In the government-wide Statement of Net Position and Statement of Activities, both governmental and business-type activities are presented using the economic resources measurement focus, applied within the limitations of the modified cash basis of accounting as defined below.

Fund Financial Statements

In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus is used, applied within the limitations of modified cash basis of accounting.

**Basis of Accounting**

In the government-wide Statement of Net Position and Statement of Activities and the fund financial statements, governmental and business-type activities are presented using a modified cash basis of accounting.

The modified cash basis of accounting involves the measurement of cash and cash equivalents and changes in cash and cash equivalents resulting from cash receipt and disbursement transactions. Under the modified cash basis of accounting, the statement of financial position reports only cash and cash equivalents (those investments with terms to maturity of 90 days (three months) or less at the date of acquisition). Under the modified cash basis of accounting, transactions are recorded in the accounts when cash and/or cash equivalents are received or disbursed and assets and liabilities are recognized to the extent that cash has been received or disbursed.

Acceptable modifications to the cash basis of accounting implemented by the Municipality in these financial statements are:

- a. Recording long-term investments (those with maturities more than 90-days (three months) from the date of acquisition) acquired with cash assets at cost.

As a result of the use of this modified cash basis of accounting, certain assets and their related revenues (such as accounts receivable and revenue for billed or provided services not yet collected) and certain liabilities and their related expenses (such as accounts payable and expenses for goods or services received but not yet paid, and accrued expenses and liabilities) are not recorded in these financial statements.

**NOTES TO FINANCIAL STATEMENTS - Page 5**  
**(See Independent Auditors' Report)**

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If the Municipality applied USGAAP, the fund financial statements for governmental funds would use the modified accrual basis of accounting, while the fund financial statements for proprietary fund types and fiduciary fund types would use the accrual basis of accounting. All government-wide financial statements would be presented on the accrual basis of accounting.

*d. Deposits and Investments*

For the purpose of financial reporting, "cash and cash equivalents" includes all demand and savings accounts and certificates of deposit or short-term investments with a term to maturity at date of acquisition of three months or less. Investments in open-end mutual fund shares, or similar investments in external investment pools, are also considered to be cash equivalents.

*e. Long-Term Liabilities*

Long-term liabilities include, but are not limited to Revenue Bonds and Revolving Funding loans.

As discussed in Note 1c. above, the government-wide State of Net Position and Statement of Activities and the fund financial statements, governmental and business-type activities are presented using a modified cash basis of accounting. The Municipality has not elected to modify their cash basis presentation by recording long-term debt arising from cash transactions so any outstanding indebtedness is not reported on the financial statements of the Municipality. The Municipality does report the principal and interest payments on long-term debt as Debt Service expenditures on the Statement of Revenues, Expenditures and Changes in Fund Balances. On the Statement of Activities the principal portion of these Debt Service payments are reported with in the appropriate expense function while the interest portion is reported as Interest on Long-Term Debt. The Municipality has presented as supplementary information a Schedule of Changes in Long-Term Debt.

*f. Program Revenues*

Program revenues derive directly from the program itself or from parties other than the Municipality's taxpayers or citizenry, as a whole. Program revenues are classified into three categories:

- a: Charges for services - These arise from charges to customers, applicants, or others who purchase, use, or directly benefit from the goods, services or privileges provided, or are otherwise directly affected by the services.
  
- b: Program-specific operating grants and contributions - These arise from mandatory and voluntary non-exchange transactions with other governments, organizations, or individuals that are restricted for use in a particular program.

**NOTES TO FINANCIAL STATEMENTS - Page 6**  
**(See Independent Auditors' Report)**

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c: Program-specific capital grants and contributions - These arise from mandatory and voluntary non-exchange transactions with other governments, organizations, or individuals that are restricted for the acquisition of capital assets for use in a particular program.

*g. Proprietary Funds Revenue and Expense Classifications*

In the proprietary fund's Statement of Revenues, Expenses and Changes in Net Position, revenues and expenses are classified as operating or non-operating revenues and expenses. Operating revenues and expenses directly relate to the purpose of the fund.

*h. Cash and Cash Equivalents*

The Municipality pools the cash resources of its funds for cash management purposes. The proprietary funds essentially have access to the entire amount of their cash resources on demand.

*i. Capital Assets*

Capital assets include land, buildings, improvements other than buildings, furnishings and equipment, construction/development in progress, infrastructure, intangible lease assets, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period. Infrastructure assets are long-lived capital assets that normally are stationary in nature and normally can be preserved for significantly greater number of years than most capital assets.

As discussed in Note 1.c. above, the government-wide Statement of Net Position and Statement of Activities and the fund financial statements, governmental and business-type are presented using a modified cash basis of accounting. The Municipality has not elected to modify their cash basis presentation by recording capital assets arising from cash transactions and depreciating those assets where appropriate so any capital assets owned by the Municipality and the related depreciation are not reported on the financial statements of the Municipality.

*j. Equity Classifications*

**Government-wide Statements**

Equity is classified as Net Position and is displayed in two component:

a: Restricted Net Position - Consists of net position with constraints placed on their use either by (1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (2) law through constitutional provisions or enabling legislation.

**NOTES TO FINANCIAL STATEMENTS - Page 7**  
**(See Independent Auditors' Report)**

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b: Unrestricted Net Position - All other net assets that do not meet the definition of "restricted" or "net invested in capital assets."

Fund Financial Statements

Governmental fund equity is classified as fund balance, and may distinguish between "Nonspendable", "Restricted", "Committed", "Assigned", and "Unassigned" components. Proprietary fund equity is classified the same as in the government-wide financial statements.

*k. Application of Net Positions*

It is the Municipality's policy to first use restricted Net Position, prior to the use of unrestricted Net Position, when an expense is incurred for purposes for which both restricted and unrestricted Net Position are available.

*l. Fund Balance Classification and Policies and Procedures*

In accordance with Government Accounting Standards Board (GASB) No. 54, Fund Balance Reporting and Governmental Fund Type Definitions, the Municipality classifies governmental fund balances as follows:

Nonspendable - includes fund balance amounts that cannot be spent either because it is not in spendable form or because of legal or contractual constraints.

Restricted - includes fund balance amounts that are constrained for specific purposes which are externally imposed by providers, such as creditors or amounts constrained due to constitutional provisions or enabling legislation.

Committed - includes fund balance amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision making authority and does not lapse at year-end.

Assigned - includes fund balance amounts that are intended to be used for specific purposes that are neither considered restricted or committed. Fund Balance may be assigned by the Municipal Council or Finance Officer.

Unassigned - includes positive fund balance within the General Fund which has not been classified within the above mentioned categories and negative fund balances in other governmental funds.

The Municipality uses restricted/committed amounts first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing this, such as a grant agreement requiring dollar for dollar spending. Additionally, the Government would first use *committed*, then *assigned*, and lastly *unassigned amounts* of unrestricted fund balance when expenditures are made.

The Municipality does not have a formal minimum fund balance policy.

**NOTES TO FINANCIAL STATEMENTS - Page 8**  
**(See Independent Auditors' Report)**

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**NOTE 2 - DEPOSITS AND INVESTMENTS**

The Municipality follows the practice of aggregating the cash assets of various funds to maximize cash management efficiency and returns. Various restrictions on deposits and investments are imposed by statutes. These restrictions are summarized below:

Deposits - The Municipality's deposits are made in qualified public depositories as defined by SDCL 4-6A-1, 9-22-6, 9-22-6.11 and 9-22-6.2 and may be in the form of demand or time deposits. Qualified depositories are required by SDCL 4-6A-3 to maintain at all times, segregated from their other assets, eligible collateral having a value equal to at least 100 percent of the public deposit accounts which exceed deposit insurance such as the FDIC and NCUA. In lieu of pledging eligible securities, a qualified public depository may furnish irrevocable standby letters of credit issued by federal home loan banks accompanied by written evidence of that bank's public debt rating which may not be less than "AA" or a qualified public depository may furnish a corporate surety bond of a corporation authorized to do business in South Dakota.

Investments - In general, SDCL 4-5-6 permits municipality funds to be invested only in (a) securities of the United States and securities guaranteed by the United States government either directly or indirectly; or (b) repurchase agreements fully collateralized by securities described in (a) above; or in shares of an open-end, no-load fund administered by an investment company whose investments are in securities described in (a) above and repurchase agreements described in (b) above. Also, SDCL 4-5-9 requires investments to be in physical custody of the political subdivision or may be deposited in a safekeeping account with any bank or trust company designated by the political subdivision as its fiscal agent.

As of December 31, 2023, the Municipality did not have any investments.

Interest Rate Risk - The Municipality does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk - State law limits eligible investments for the Municipality. The Municipality has no investment policy that would further limit its investment choices.

Custodial Credit Risk - The risk that, in the event of a depository failure, the Municipality's deposits may not be returned to it. The Municipality does not have a deposit policy for custodial credit risk. As of December 31, 2023, none of the Municipality's deposits were exposed to custodial credit risk.

Assignment of Investment Income - State law allows income from deposits and investments to be credited to either the General Fund or the fund making the investment. The Municipality's policy is to credit all income to the fund making the investment.

**NOTES TO FINANCIAL STATEMENTS - Page 9  
(See Independent Auditors' Report)**

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**NOTE 3 - PROPERTY TAXES**

Property taxes are levied on or before October 1, of the year preceding the start of the fiscal year. They attach as an enforceable lien on property, and become due and payables as of January 1, the first day of the fiscal year. Taxes are payable in two installments on or before April 30 and October 31 of the fiscal year.

The Municipality is permitted by several state statues to levy varying amounts of taxes per \$1,000 of taxable valuation on taxable real property in the Municipality.

**NOTE 4 - INTERFUND TRANSFERS**

Interfund transfers for the year ended December 31, 2023, were as follows:

	<u>Transfers Out</u>	<u>Transfers In</u>	<u>Total</u>
General Fund	\$ (14,000)	\$ -	\$ (14,000)
Water Fund	-	14,000	14,000
	<u>\$ (14,000)</u>	<u>\$ 14,000</u>	<u>\$ -</u>

The purpose of the interfund transfer from General Fund to the Water Fund was due to revenues being insufficient to support the expenditures of the fund.

**NOTE 5 - PENSION PLAN**

**PLAN INFORMATION:**

All employees, working more than 20 hours per week during the year, participate in the South Dakota Retirement System (SDRS), a cost sharing, multiple employer defined benefit pension plan administered by SDRS to provide retirement benefits for employees of the State of South Dakota and its political subdivisions. The SDRS provides retirement, disability and survivors benefits. The right to receive retirement benefits vests after three years of credited service. Authority for establishing, administering and amending plan provisions are found in South Dakota Codified Law 3-12. The SDRS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained at <http://sdrs.sd.gov/publications.aspx> or by writing to the SDRS, PO Box 1098, Pierre, SD 57501-1098 or by calling (605) 773-3731.

**BENEFITS PROVIDED:**

SDRS has four different classes of employees, Class A general members, Class B public safety and judicial members, Class C Cement Plant Retirement Fund members, and Class D Department of Labor and Regulation members.

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**(See Independent Auditors' Report)**

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Members that were hired before July 1, 2017, are Foundation members. Class A Foundation members and Class B Foundation members who retire after age 65 with three years of contributory service are entitled to an unreduced annual retirement benefit. An unreduced annual retirement benefit is also available after age 55 for Class A Foundation members where the sum of age and credited service is equal to or greater than 85 or after age 55 for Class B Foundation judicial members where the sum of age and credited service is equal to or greater than 80. Class B Foundation public safety members can retire with an unreduced annual retirement benefit after age 55 with three years of contributory service. An unreduced annual retirement benefit is also available after age 45 for Class B Foundation public safety members where the sum of age and credited service is equal to or greater than 75. All Foundation retirements that do not meet the above criteria may be payable at a reduced level. Class A and B eligible spouse of Foundation members will receive a 60 percent joint survivor benefit when the member dies.

Members that were hired on/after July 1, 2017, are Generational members. Class A Generational members and Class B Generational judicial members who retire after age 67 with three years of contributory service are entitled to an unreduced annual retirement benefit. Class B Generational public safety members can retire with an unreduced annual retirement benefit after age 57 with three years of contributory service. At retirement, married Generational members may elect a single-life benefit, a 60 percent joint and survivor benefit, or a 100 percent joint and survivor benefit. All Generational retirement benefits that do not meet the above criteria may be payable at a reduced level. Generational members will also have a variable retirement account (VRA) established, in which they will receive up to 1.5 percent of compensation funded by part of the employer contribution. VRAs will receive investment earnings based on investment returns.

Legislation enacted in 2017 established the current COLA process. At each valuation date:

- Baseline actuarial accrued liabilities will be calculated assuming the COLA is equal to long-term inflation assumption of 2.25%.
- If the fair value of assets is greater or equal to the baseline actuarial accrued liabilities, the COLA will be:
  - The increase in the 3rd quarter CPI-W, no less than 0.5% and no greater than 3.5%
- If the fair value of assets is less than the baseline actuarial accrued liabilities, the COLA will be:
  - The increase in the 3rd quarter CPI-W, no less than 0.5% and no greater than a restricted maximum such that, that if the restricted maximum is assumed for future COLAs, the fair value of assets will be greater or equal to the accrued liabilities.

Legislation enacted in 2021 reduced the minimum COLA from 0.5 percent to 0.0 percent.

All benefits except those depending on the Member's Accumulated Contributions are annually increased by the Cost-of-Living Adjustment.



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**(See Independent Auditors' Report)**

**CONTRIBUTIONS:**

Per SDCL 3-12, contribution requirements of the active employees and the participating employers are established and may be amended by the SDRS Board. Covered employees are required by state statute to contribute the following percentages of their salary to the plan; Class A Members, 6.0% of salary; Class B Judicial Members, 9.0% of salary; and Class B Public Safety Members, 8.0% of salary. State statute also requires the employer to contribute an amount equal to the employee's contribution. The Municipality's share of contributions to the SDRS for the calendar years ended December 31, 2023, 2022, and 2021, equal to the required contributions each year, were \$7,727, \$6,750, and \$6,280, respectively.

**PENSION ASSETS, PENSION EXPENSE, AND DEFERRED OUTFLOWS OF RESOURCES AND DEFERRED INFLOWS OF RESOURCES TO PENSIONS:**

At June 30, 2023, SDRS is 100.1% funded and accordingly has a net pension asset. The proportionate share of the components of the net pension asset of South Dakota Retirement System, for the Municipality as of this measurement period ending June 30, 2023 and reported by the Municipality as of December 31, 2023 are as follows:

Proportionate share of total pension liability	\$ 748,589
Less proportionate share of net position restricted for pension benefits	<u>749,093</u>
Proportionate share of net pension liability (asset)	<u><u>\$ (504)</u></u>

The net pension asset was measured as of June 30, 2023 and the total pension asset used to calculate the net pension asset was based on a projection of the Municipality's share of contributions to the pension plan relative to the contributions of all participating entities. At June 30, 2023, the Municipality's proportion was 0.00516600%, which is a increase of 0.0009730% from its proportion measured as of June 30, 2022.

**ACTUARIAL ASSUMPTIONS:**

The total pension asset in the June 30, 2023 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%
Salary Increases	Graded by years of service, from 7.66% at entry to 3.15% after 25 years of service
Discount Rate	6.5% net of plan investment expense. This is composed of an average inflation rate of 2.50% and real returns of 4.00%.
Future COLAs	1.91%

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**(See Independent Auditors' Report)**

**Mortality Rates:**

All mortality rates based on Pub-2010 amount-weighted mortality tables, projected generationally with Active and Terminated Vested Members:

Teachers, Certified Regents, and Judicial: PubT-2010

Other Class A Members: PubG-2010

Public Safety Members: PubS-2010

**Retired Members:**

Teachers, Certified Regents, and Judicial Retirees: PubT-2010, 108% of rates above age 65

Other Class A Retirees: PubG-2010, 93% of rates through age 74, increasing by 2% per year until 111%

Public Safety Retirees: PubS-2010, 102% of rates at all ages

**Beneficiaries:**

PubG-2010 contingent survivor mortality table

**Disabled members:**

Public Safety: PubS-2010 disabled member mortality table

Others: PubG-2010 disabled member mortality table

The actuarial assumptions used in the June 30, 2023 valuation were based on the results of an actuarial experience study for the period of July 1, 2016, to June 30, 2022.

Investment portfolio management is the statutory responsibility of the South Dakota Investment Council (SDIC), which may utilize the services of external money managers for management of a portion of the portfolio. SDIC is governed by the Prudent Man Rule (i.e., the council should use the same degree of care as a prudent man). Current SDIC investment policies dictate limits on the percentage of assets invested in various types of vehicles (equities, fixed income securities, real estate, cash, private equity, etc.). The long-term expected rate of return on pension plan investments was determined using a method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2023 (see the discussion of the pension plan's investment policy) are summarized in the following table using geometric means:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Global Equity	56.3%	3.8%
Fixed Income	22.8%	1.7%
High Yield Debt	7.0%	2.7%
Real Estate	12.0%	3.5%
Cash	1.9%	0.8%
Total	100.00%	

**NOTES TO FINANCIAL STATEMENTS - Page 13**  
**(See Independent Auditors' Report)**

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**DISCOUNT RATE:**

The discount rate used to measure the total pension asset was 6.50%. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that matching employer contributions from will be made at rates equal to the member rate. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension asset.

**SENSITIVITY OF LIABILITY (ASSET) TO CHANGES IN THE DISCOUNT RATE:**

The following presents the Municipality's proportionate share of net pension asset calculated using the discount rate of 6.50%, as well as what the Municipality's proportionate share of the net pension asset would be if it were calculated using a discount rate that is 1-percentage point lower (5.50%) or 1-percentage point higher (7.50%) than the current rate:

	<u>1% Decrease</u>	<u>Current Discount Rate</u>	<u>1% Increase</u>
Municipality's proportionate share of the net pension liability (asset)	\$ 103,348	\$ (504)	\$ (85,436)

**PENSION PLAN FIDUCIARY NET POSITION:**

Detailed information about the plan's fiduciary net position is available in the separately issued SDRS financial report.

**NOTE 6 - RISK MANAGEMENT**

The Municipality is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year ended December 31, 2023, the Municipality managed its risks as follows:

*Liability Insurance*

The Municipality purchases liability insurance for risks related to torts; theft or damage to property; and errors and omissions of public officials from a commercial insurance carrier. Settled claims resulting from these risks have not exceeded the liability coverage during the past three years.

**NOTES TO FINANCIAL STATEMENTS - Page 14**  
**(See Independent Auditors' Report)**

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*Employee Health Insurance*

The Municipality joined the South Dakota Municipal League Health Pool of South Dakota. This is a public entity risk pool currently operating as a common risk management and insurance program for South Dakota local government entities. The Municipality pays a monthly premium to the pool to provide health insurance coverage for its employees. The pool purchases reinsurance coverage with the premiums it receives from the members. The coverage includes a \$2,000,000 lifetime maximum payment per person.

The Municipality does not carry additional health insurance coverage to pay claims in excess of this upper limit. Settled claims resulting from these risks have not exceeded the liability coverage during the past three years.

*Workmen's Compensation*

The Municipality joined the South Dakota Municipal League Worker's Compensation Fund (Fund), a public entity risk pool currently operating as a common risk management and insurance program for South Dakota local government entities. The objective of the Fund is to formulate, develop, and administer, on behalf of the member organizations, a program of worker's compensation coverage, to obtain lower costs for that coverage, and to develop a comprehensive loss control program. The Municipality's responsibility is to initiate and maintain a safety program to give its employees safe and sanitary working conditions and to promptly report to and cooperate with the Fund to resolve any worker's compensation claims. The Municipality pays an annual premium, to provide worker's compensation coverage for its employees, under a self-funded program and the premiums are accrued based on the ultimate cost of the experience to date of the Fund members. Coverage limits are set by state statute. The pool pays the first \$650,000 of any claim per individual. The pool has reinsurance which covers up to statutory limits in addition to a separate combined employer liability limit of \$2,000,000 per incident.

The Municipality does not carry additional insurance to cover claims in excess of the upper limit.

*Unemployment Benefits*

The Municipality provides coverage for unemployment benefits by paying into the Unemployment Compensation Fund established by state law and managed by the State of South Dakota.

**NOTE 7 - LITIGATION**

At December 31, 2023 the Municipality was not involved in any litigation.

**NOTE 8 - SUBSEQUENT EVENTS**

Management has evaluated subsequent events through the date of the independent auditor's report, which is the date the financial statements were available to be issued.

**SUPPLEMENTARY INFORMATION**

**MUNICIPALITY OF LEOLA  
 BUDGETARY COMPARISON SCHEDULE  
 GENERAL FUND - MODIFIED CASH BASIS  
 FOR THE YEAR ENDED DECEMBER 31, 2023**

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final	Amounts (Budgetary Basis)	
<b>REVENUES</b>				
Taxes				
General property tax	\$ 283,824	\$ 283,824	\$ 278,835	\$ (4,989)
General sales and use tax	100,500	100,500	121,670	21,170
Tax deed revenue	-	-	592	592
Penalties and interest on delinquent taxes	600	600	2,081	1,481
Licenses and permits	4,000	4,000	3,410	(590)
Intergovernmental revenue				
State shared revenue				
Bank franchise tax	1,300	1,300	2,667	1,367
Motor vehicle commercial prorata	3,000	3,000	3,376	376
Liquor tax reversion	2,000	2,000	2,983	983
Motor vehicle licenses (5%)	7,600	7,600	8,584	984
Local government highway and bridge fund	-	-	16,508	16,508
County shared revenue				
County road tax (25%)	16,000	16,000	2,354	(13,646)
Charges for goods and services				
Culture and recreation	1,600	1,600	3,769	2,169
Fines and forfeits				
Other	-	-	40	40
Miscellaneous revenue				
Investment earnings	150	150	3,611	3,461
Rentals	2,500	2,500	3,325	825
Other	-	-	4,795	4,795
Total revenue	\$ 423,074	\$ 423,074	\$ 458,600	\$ 35,526

**MUNICIPALITY OF LEOLA  
 BUDGETARY COMPARISON SCHEDULE  
 GENERAL FUND - MODIFIED CASH BASIS  
 FOR THE YEAR ENDED DECEMBER 31, 2023**

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final	Amounts (Budgetary Basis)	
<b>EXPENDITURES</b>				
General government				
Contingency	\$ 32,771	\$ 32,771	\$ -	\$ -
Amount transferred	-	-	-	32,771
Executive	46,500	46,500	39,541	6,959
Elections	1,300	1,300	737	563
Financial administration	79,650	79,650	73,133	6,517
Other	94,060	94,060	69,174	24,886
Public safety				
Police	50,400	50,400	50,400	-
Fire	1,000	1,000	-	1,000
Protection and inspection	8,100	8,100	7,933	167
Public works				
Highways and streets	150,200	150,200	129,460	20,740
Sanitation	8,700	8,700	4,780	3,920
Health and welfare				
Health	2,464	2,464	540	1,924
Culture and recreation				
Recreation	61,600	61,600	40,029	21,571
Parks	66,700	66,700	44,921	21,779
Libraries	15,440	15,440	15,658	(218)
Historical Preservation	100	100	-	100
Conservation and development				
Economic development and assistance (industrial development)	8,468	8,468	1,028	7,440
Total Expenditures	<u>627,453</u>	<u>627,453</u>	<u>477,334</u>	<u>150,119</u>
Excess revenue over/under expenditures	<u>(204,379)</u>	<u>(204,379)</u>	<u>(18,734)</u>	<u>185,645</u>

**MUNICIPALITY OF LEOLA  
 BUDGETARY COMPARISON SCHEDULE  
 GENERAL FUND - MODIFIED CASH BASIS  
 FOR THE YEAR ENDED DECEMBER 31, 2023**

	Budgeted Amounts		Actual Amounts (Budgetary Basis)	Variance with Final Budget
	Original	Final		
Other financing sources/(uses)				
Transfers out	-	-	(14,000)	14,000
Sale of municipal property	-	-	1,242	1,242
Total other financing sources (uses)	-	-	(12,758)	15,242
Net change in fund balances	(204,379)	(204,379)	(31,492)	172,887
Fund balance - beginning	163,723	163,723	163,723	-
Fund balance - ending	\$ (40,656)	\$ (40,656)	\$ 132,231	\$ 172,887



**MUNICIPALITY OF LEOLA  
NOTES TO SUPPLEMENTARY INFORMATION  
SCHEDULES OF BUDGETARY COMPARISONS FOR THE GENERAL FUND AND FOR EACH  
MAJOR SPECIAL REVENUE FUND WITH A LEGALLY REQUIRED BUDGET  
FOR THE YEARS ENDED DECEMBER 31, 2023**

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**NOTE 1 - BUDGETS AND BUDGETARY ACCOUNTING**

The Municipality followed these procedures in establishing the budgetary data reflected in the financial statements:

1. At the first regular board meeting in September of each year or within ten days thereafter, the Governing Board/Municipality Commission introduces the annual appropriation ordinance for ensuing fiscal year.
2. After adoption by the Governing Board/Municipality Commission, the operating budget is legally binding and actual expenditures for each purpose cannot exceed the amounts budgeted, except as indicated in number 4.
3. A line item for contingencies may be included in the annual budget. Such a line item may not exceed 5 percent of the total municipal budget and may be transferred by resolution of the Governing Board/Municipality Commission to any other budget category that is deemed insufficient during the year.
4. If it is determined during the year that sufficient amounts have not been budgeted, state statute allows the adoption of supplemental budgets.
5. Unexpended appropriations lapse at year end unless encumbered by resolution of the Governing Board/Municipality Commission.

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General Fund, special revenue funds and capital projects funds.

The Municipality did not encumber any amounts at December 31, 2023.

6. Formal budgetary integration is employed as a management control device during the year for the General Fund and major special revenue funds.

**MUNICIPALITY OF LEOLA**

**NOTES TO SUPPLEMENTARY INFORMATION - Page 2**

**SCHEDULES OF BUDGETARY COMPARISONS FOR THE GENERAL FUND AND FOR EACH  
MAJOR SPECIAL REVENUE FUND WITH A LEGALLY REQUIRED BUDGET  
FOR THE YEARS ENDED DECEMBER 31, 2023**

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**NOTE 2 - OTHER COMPREHENSIVE BASIS OF ACCOUNTING MODIFIED CASH  
BASIS/BUDGETARY ACCOUNTING BASIS DIFFERENCES**

The financial statements prepared in conformity with USGAAP applied within the context of the modified cash basis of accounting present capital outlay expenditure information in a separate category of expenditures. Under the budgetary basis of accounting, capital outlay expenditures are reported within the function to which they relate. For example, the purchase of a new fire truck would be reported as a capital outlay expenditure on the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances, however in the Budgetary RSI Schedule, the purchase of a fire truck would be reported as an expenditure of the Public Safety/Fire Department function of government, along with all other current Fire Department related expenditures.

**MUNICIPALITY OF LEOLA  
 COMBINING BALANCE SHEET - MODIFIED CASH BASIS  
 NONMAJOR GOVERNMENTAL FUNDS  
 DECEMBER 31, 2023**

	<u>Special Revenue Funds</u>		<u>Total</u>
	<u>Revolving</u>	<u>Library</u>	<u>Nonmajor</u>
	<u>Fund</u>	<u>Trust</u>	<u>Governmental</u>
		<u>Fund</u>	<u>Funds</u>
ASSETS:			
Cash and Cash Equivalents	\$ -	\$ 2,094	\$ 2,094
Restricted Cash and Cash Equivalents	70,390	-	70,390
<b>TOTAL ASSETS</b>	<u>70,390</u>	<u>2,094</u>	<u>72,484</u>
FUND BALANCES:			
Restricted	70,390	2,094	72,484
<b>TOTAL FUND BALANCES</b>	<u>\$ 70,390</u>	<u>\$ 2,094</u>	<u>\$ 72,484</u>

**MUNICIPALITY OF LEOLA  
BALANCES - MODIFIED CASH BASIS  
NONMAJOR GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED DECEMBER 31, 2023**

	<u>Special Revenue Funds</u>		<u>Total Nonmajor Governmental Funds</u>
	<u>Revolving Fund</u>	<u>Library Trust Fund</u>	
<b>Revenues:</b>			
Miscellaneous Revenue:			
Investment Earnings	\$ 171	\$ -	\$ 171
Other	3,552	3,633	7,185
Total Revenue	<u>3,723</u>	<u>3,633</u>	<u>7,356</u>
<b>Expenditures:</b>			
Culture and Recreation:			
Libraries	-	4,740	4,740
Total Expenditures	<u>-</u>	<u>4,740</u>	<u>4,740</u>
Excess of Revenues Over (Under)			
Expenditures	<u>3,723</u>	<u>(1,107)</u>	<u>2,616</u>
Net Change in Fund Balances	3,723	(1,107)	2,616
FUND BALANCE - BEGINNING	<u>66,667</u>	<u>3,201</u>	<u>69,868</u>
FUND BALANCE - ENDING	<u>\$ 70,390</u>	<u>\$ 2,094</u>	<u>\$ 72,484</u>

**MUNICIPALITY OF LEOLA  
SCHEDULE OF THE MUNICIPALITY'S PROPORTIONATE SHARE OF THE  
NET PENSION LIABILITY (ASSET)  
SOUTH DAKOTA RETIREMENT SYSTEM**

<b>Pension Plan</b>	<b>Fiscal Year Ending</b>	<b>Employer's Percentage of the Net Pension Liability (Asset)</b>	<b>Employer's Proportionate Share of the Net Pension Liability (Asset) (a)</b>	<b>Employer's Covered Payroll (b)</b>	<b>Employer's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll (a/b)</b>	<b>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability (Asset)</b>
SDRS	6/30/2023	0.0052%	\$ (504)	\$ 133,253	-0.38%	100.10%
SDRS	6/30/2022	0.0042%	(396)	100,113	-0.40%	100.10%
SDRS	6/30/2021	0.0042%	(32,272)	95,627	-33.75%	105.52%
SDRS	6/30/2020	0.0036%	(159)	80,105	-0.20%	100.04%
SDRS	6/30/2019	0.0046%	(490)	98,896	-0.50%	100.09%
SDRS	6/30/2018	0.0048%	(112)	100,010	-0.11%	100.02%
SDRS	6/30/2017	0.0050%	(455)	101,782	-0.45%	100.10%
SDRS	6/30/2016	0.0051%	17,394	97,914	17.76%	96.89%
SDRS	6/30/2015	0.0047%	(19,936)	85,825	-23.23%	104.10%

\* The amounts presented for each fiscal year were determined as of the measurement date of the collective net pension liability (asset) which is 6/30. Until a full 10-year trend is compiled, the Municipality will present information for those years for which information is available.

**MUNICIPALITY OF LEOLA  
NOTES TO SUPPLEMENTARY INFORMATION  
FOR THE YEAR ENDED DECEMBER 31, 2023  
SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET PENSION  
LIABILITY (ASSET) AND SCHEDULE OF PENSION CONTRIBUTIONS**

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**Changes from Prior Valuation:**

The June 30, 2023 Actuarial Valuation reflects no changes to the plan provisions or actuarial methods and one change to the actuarial assumptions from the June 30, 2022 Actuarial Valuation.

The details of the changes since the last valuation are as follows:

**Benefit Provision Changes:**

During the 2023 Legislative Session no significant SDRS benefit changes were made and emergency medical services personnel prospectively became Class B Public Safety members.

**Actuarial Method Changes:**

No changes in actuarial methods were made since the prior valuation.

**Actuarial Assumption Changes:**

The SDRS COLA equals the percentage increase in the most recent third calendar quarter CPI-W over the prior year, no less than 0% and no greater than 3.5%. However, if the FVFR assuming the long-term COLA is equal to the baseline COLA assumption (currently 2.25%) is less than 100%, the maximum COLA payable will be limited to the increase that if assumed on a long-term basis, results in a FVFR equal to or exceeding 100%.

As of June 30, 2022, the FVFR assuming the long-term COLA is equal to the baseline COLA assumption (2.25%) was less than 100% and the July 2023 SDRS COLA was limited to a restricted maximum of 2.10%. For the June 30, 2022 Actuarial Valuation, future COLAs were assumed to equal the restricted maximum COLA assumption of 2.10%.

As of June 30, 2023, the FVFR assuming future COLAs equal to the baseline COLA assumption of 2.25% is again less than 100% and the July 2024 SDRS COLA is limited to a restricted maximum of 1.91%. The July 2024 SDRS COLA will equal inflation, between 0% and 1.91%. For this June 30, 2023 Actuarial Valuation, future COLAs were assumed to equal the restricted maximum COLA of 1.91%.

Actuarial assumptions are reviewed for reasonability annually and reviewed in depth periodically, with the next experience analysis anticipated before the June 30, 2027 Actuarial Valuation and any recommended changes approved by the Board of Trustees are anticipated to be first implemented in the June 30, 2027 Actuarial Valuation.

**MUNICIPALITY OF LEOLA  
 SCHEDULE OF CHANGES IN LONG-TERM DEBT  
 YEAR ENDED DECEMBER 31, 2023**

<b>Indebtedness</b>	<b>Long-Term Debt 01/01/2023</b>	<b>Add New Debt</b>	<b>Less Debt Retired</b>	<b>Long-Term Debt 12/31/2023</b>
<b>BUSINESS TYPE LONG-TERM DEBT:</b>				
Drinking Water State Revolving Funding Loan	\$ 263,847	\$ -	\$ 7,106	\$ 256,741
USDA Rural Development Water & Waste Water Loan	1,050,548	-	27,493	1,023,055
<b>TOTAL</b>	<b>\$ 1,314,395</b>	<b>\$ -</b>	<b>\$ 34,599</b>	<b>\$ 1,279,796</b>